

Eastern Property Owners' Association, Inc.

Procedures for Nomination of Village and School District Officers

(as amended November 5, 2020)

ARTICLE I - DEFINITIONS

Sec. 1. "Garden City East" is the entire part of the Village of Garden City east of the center of Franklin Avenue. The Garden City East Nominating Committee shall consist of resident electors within boundaries of Garden City East.

Sec. 2. "Resident Elector" shall mean any resident of Garden City East then eligible to register to vote in any applicable School or Village election.

ARTICLE II - GARDEN CITY EAST NOMINATING COMMITTEE

Sec. 1. The annual meeting of the resident electors of Garden City East shall be held at the same date and at the same place as the annual meeting of the Eastern Property Owners' Association (hereinafter called the EPOA) in each year, and shall be open to all resident electors of Garden City East.

Sec. 2. At least 30 days before the annual meeting of the resident electors of Garden City East, the EPOA Board of Directors shall elect by majority vote five (5) resident electors of the East to the Garden City East Nominating Committee for the proposal of Village and School District Officers (hereinafter called the Committee), none of whom shall have served as a member of the committee for more than six (6) consecutive years.

Sec. 3. No member of the Committee may simultaneously hold the office of Village Trustee or School District Trustee.

Sec. 4. The Committee shall consist of fifteen (15) resident electors of the East and shall be divided into three (3) classes designated as Class 1, Class 2 and Class 3. Each class shall consist of five (5) members. Each class shall have a term of three (3) years, except in the implementation year of 2013.

Sec. 5. In the implementation year of 2013, the EPOA Board of Directors will elect by majority vote 15 resident electors of the East to the Committee at least 45 days prior to the annual meeting of the resident electors of Garden City East. Class 1 shall serve for one (1) year, Class 2 for two (2) years and Class 3 for three (3) years. Beginning with the 2014 annual meeting of the resident electors of Garden City East, to be held in June, 2014, the five (5) newly elected Committee members will serve three (3) year terms.

Sec. 6. With the exception of the implementation year of 2013, and beginning in 2014, at least 90 days before the annual meeting of the resident electors of Garden City East, the Corresponding Secretary of the EPOA shall place in the Garden City News, or in another local newspaper of general circulation, an announcement that a Class of Nominating Committee positions is open for election.

Sec. 7. In addition to this announcement, notice shall be made by one or more of the following means:

- By postcard mailed to each residence within the POA, as set forth in the records of the POA;
- By email to voting members of the EPOA who have supplied their email addresses;
- On the website, if available, of the EPOA.

Sec. 8. The announcement and notice shall include the following information:

- A description of the duties of the Committee;
- That potential candidates must submit a resume and a letter describing his or her qualifications and reasons for seeking election and submit such material to the Corresponding Secretary by the date specified in the notice, which date shall be no later than 20 days after the first announcement appears.

Sec. 9. No later than 30 days after the first announcement appears, the Corresponding Secretary of the EPOA shall deliver to each of the Directors the names and addresses of the persons who have submitted their names to become members of the Committee. In one or more executive sessions to be held between the date after receipt of the names of candidates and the annual meeting, the Directors will vote, by majority vote, effective at the annual meeting, upon the election of candidates. The candidates receiving the largest number of votes shall be the members of the Committee. In the event there remains a tie after the second vote, the president shall determine the vote. If there are fewer applications received than the number of positions available for election, the Directors, by majority vote, may choose any resident elector of the East to complete the class.

Sec. 10. Once the Directors have determined the members of the Committee, the Corresponding Secretary shall notify the persons selected to serve before the annual meeting. At the annual meeting, the candidates selected for the Committee will be presented by the Corporate Secretary to the members present and the term of the candidates selected for the Committee shall commence.

Sec. 11. In the event of the death or resignation of any member of the Committee, the Directors of the EPOA shall select by majority vote a resident elector of the East to fill such vacancy.

Sec. 12. The President of the EPOA or his designee shall call a meeting of the Committee as soon as feasible following his or her election to office, but no later than the October meeting of the Board, and shall act as Chairman until the Committee has elected one of its Members as Chairman. If requested by the Committee, the President or his designee may attend subsequent Committee meetings to act in an advisory capacity but not as a Voting Member of the Committee.

Sec. 13. It shall be the duty of the Committee to propose candidates for nomination for Village and School District offices to be elected by the resident electors of the Village. In the

case of both Village and School District offices, it shall be the duty of the Committee to make and send such proposals to the Corporate Secretary of the EPOA not less than 40 days before the third Tuesday in January.

ARTICLE III - PROCEDURE FOR DESIGNATION OF NOMINEES FOR VILLAGE MAYOR AND TRUSTEE

Sec. 1. At least 40 days before the third Tuesday in January (Resident Elector's Meeting), the Committee shall file with the Corporate Secretary of the EPOA a report in writing, duly subscribed by at least a majority of the Members of the Committee, setting forth the names and addresses of the candidates proposed for nomination to the Garden City Board of Trustees at the next resident electors' meeting. No more than two days after the receipt of the information, the corporate secretary will publicize the nominees names by posting the information on the EPOA website, the GC Patch and the GC News, as deadlines allow.

Sec. 2. At least ten days before the third Tuesday in January, the Corresponding Secretary of the EPOA shall mail a notice of the resident electors' meeting to all resident electors of Garden City East. Such notice shall state the date, place, and time of the resident electors' meeting, the names and addresses of the candidates proposed by the Committee and by petition, if any, the office for which each candidate is proposed and the term of said office.

Sec. 3. Additional proposals for nominations as Village Mayor or Trustee may be made by petition filed with the Corporate Secretary at least 30 days prior to the January electors' meeting and signed by not less than 15 resident electors. Any nominating petition so filed shall, in addition, set forth the residence addresses of the signers, the names and addresses of the persons proposed for nomination for Village offices and the offices for which they are proposed.

Sec. 4. On the third Tuesday in January of each year, a meeting of resident electors shall be held for the purpose of designating nominees for Village Mayor and Trustee. If no additional proposals for nominations were made pursuant to Section 3 of this Article, the person or persons proposed by the Committee may be designated at this meeting as the nominee or nominees of Garden City East, and the second meeting of resident electors referred to in Sections 6 and 7 below shall not be required.

Sec. 5. In instances where additional proposals for nominations are made, no vote shall be taken for the offices at the January meeting. The Corporate Secretary shall formally validate the petitions received and such vote shall be taken at a second meeting of resident electors as provided below.

Sec. 6. In the event that a second meeting of resident electors is necessary, not later than four days after the January meeting, notices of such meeting shall be mailed by the Corresponding Secretary of the EPOA to all resident electors of Garden City East (insofar as their names and addresses can be ascertained with due diligence). The notice shall state the date, place, and time of such second meeting; the names of those proposed for nomination; and whether each was proposed by the Committee or by petition as provided in Section 3 of this Article.

Sec. 7. In the event that a second meeting of resident electors is necessary, such meeting shall be held on the second Tuesday after the January meeting of resident electors, at which time a vote shall be taken for any office for which an additional proposal for nomination was made. No additional proposals for nomination may be received at the second meeting of resident electors.

Sec. 8. It shall be the duty of the Board of Directors of the EPOA, after the resident electors' nominating meeting is held, to cause to be prepared, executed, and filed nominating petitions containing the names and addresses of the nominees selected for Village offices, in the form and manner required by the Election Law of the State of New York. The nomination petitions so prepared, when duly executed shall be filed within the time provided by law with the Village Clerk and any other offices that may be necessary, so that the names of such nominees will appear on the ballot to be used at the annual Garden City Village election.

ARTICLE IV - PROCEDURE FOR THE DESIGNATION OF NOMINEES FOR SCHOOL DISTRICT OFFICES

Sec. 1. At least 40 days before the third Tuesday in January, the Committee shall file with the Corporate Secretary of the EPOA a report in writing, duly subscribed by at least a majority of the Members of the Committee, setting forth the names and addresses of the candidates proposed for nomination to Garden City Union Free School District (hereinafter called the School District) offices at the next resident electors' meeting. No more than two days after the receipt of the information, the corporate secretary will publicize the nominees names by posting the information on the EPOA website, the GC Patch and the GC News, as deadlines allow.

Sec. 2. At least ten days before the third Tuesday in January, the Corresponding Secretary of the EPOA shall mail a notice of the resident electors' meeting to all electors residing within the boundaries of the School District east of the center of Franklin Avenue. Such notice shall state the date, place, and time of the resident electors' meeting, the names and addresses of the candidates proposed by the Committee and by petition, if any, the office for which each candidate is proposed and the term of said office.

Sec. 3. Additional proposals for nominations to School District offices may be made by petition, filed with the Corporate Secretary at least 30 days prior to the January meeting and signed by not less than 15 electors who reside within the boundaries of the School District east of the center of Franklin Avenue. Any nominating petition so filed shall, in addition, set forth the residence addresses of the signers, the names and addresses of the persons proposed for nomination for school district offices, and the offices for which they are proposed.

Sec. 4. On the third Tuesday in January, a meeting of eligible resident electors shall be held for the purpose of designating nominees for School District offices. If no additional proposals for nominations are made pursuant to Section 3 of this Article, the person or persons proposed by the Committee may be designated at this meeting as the nominee or nominees of

Garden City East, and the second meeting of resident electors referred to in Sections 6 and 7 below shall not be required.

Sec. 5. In instances where additional proposals for nominations are made, no vote shall be taken at the January meeting for the office for which such additional proposals for nominations have been received. Such vote shall be taken at a second meeting of resident electors as provided below.

Sec. 6. In the event that a second meeting of resident electors is necessary, not later than four days after the January meeting, notices of such second meeting shall be mailed by the Corresponding Secretary of the EPOA to all resident electors within the boundaries of the School District east of the center of Franklin Avenue (insofar as their names and addresses can be ascertained with due diligence). The notice shall state the date, place, and time of such second meeting, the names and addresses of those proposed for nomination, and whether each was proposed by the Committee or by petition as provided in Section 3 of this Article.

Sec. 7. In the event that a second meeting of resident electors is necessary, such meeting shall be held on the second Tuesday after the January meeting of resident electors, at which time a vote shall be taken for any office for which an additional proposal for nomination was made by petition. No additional proposals for nomination may be received at the second meeting of resident electors.

Sec. 8. It shall be the duty of the Board of Directors of the EPOA, after the resident electors' nominating meeting is held, to cause to be prepared, executed, and filed nominating petitions containing the names and addresses of the nominees selected for School District offices, in the form and manner required by the Education Law of the State of New York. The nominating petitions so prepared, when duly executed by the requisite number of eligible electors, shall be filed within the time provided by law with the Clerk of the School District and any other offices that may be necessary, so that the names of such nominees will appear on the ballot to be used at the annual School District election.